



Neatishead & Salhouse Federation Primary Schools

Code of Conduct for Governing Boards

Our schools aim to be happy and safe places where everyone shares a love of learning. Our Christian core values of respect, responsibility, courage, trust, perseverance and compassion underpin all we do.

'Soar on Wings'

Formally adopted by the Governing Board	
On	23/09/20
Chair of Governors	J Gay
Date for review (annually)	Sept 2021
Responsibility	Full governing board

Our school is the secure base from which we ‘soar on wings’ to realise our ambitions.

Through valuing one another and the world in which we live, we flourish.

Through providing rich opportunities, we can imagine fulfilling futures.

Through a shared love of learning, we transform lives.

The governing board has the following core strategic functions:

Establishing the strategic direction, by:

- Setting the vision, values, and objectives for the federation
- Agreeing the federations development plan
- Supporting transition
- Meeting statutory duties in relation to SEND funding

Ensuring accountability, by:

- Monitoring progress towards targets
- Performance managing key federation staff
- Contributing to the federation self-evaluation

Ensuring financial probity, by:

- Setting the budget
- Monitoring spending against the budget
- Ensuring value for money is obtained
- Ensuring risks to the federation are managed

As individual Governors we agree to the following:

Role & Responsibilities

- We understand the purpose of the Governing board.
- We accept that we have no legal authority to act individually.
- We accept collective responsibility for all decisions made by the board or its delegated agents.
- We have a duty to act fairly and without prejudice, and in so far as we have responsibility for staff, we will fulfil all that is expected of a good employer.
- We will encourage open governance and will act appropriately.
- We will consider carefully how our decisions may affect the community and all schools in federation.
- We will always be mindful of our responsibility to maintain and develop the ethos and reputation of the federation.
- We will actively support and challenge the Executive Headteacher.

Commitment

- We acknowledge that accepting office as a governor involves the commitment of time and energy.
- We will each involve ourselves actively in the work of the governing board, and accept our fair share of responsibilities, including service on committees or working groups if established.
- We will make full efforts to attend all meetings and where we cannot attend explain in advance why we are unable to.

- We will respond to opportunities to involve ourselves in the federation schools activities.
- We will consider seriously our individual and collective needs for training and development, and will undertake relevant training

Relationships

- We will strive to work as a team in which constructive working relationships are actively promoted.
- We will express views openly, courteously and respectfully in all our communications with other governors.
- We will support the chair in their role of ensuring appropriate conduct both at meetings and at all times.
- We are prepared to answer queries from other governors in relation to delegated functions and take into account any concerns expressed, and we will acknowledge the time, effort and skills that have been committed to the delegated function by those involved.
- We will seek to develop effective working relationships with the Executive headteacher, federation staff and parents, the local authority and other relevant agencies and the community.
- We will commit to representing our school within the federation and the federation within our school by regularly updating our governing body.

Confidentiality

- We will observe complete confidentiality when matters are deemed confidential.
- We will exercise the greatest prudence at all times when discussions regarding federation business arise outside a governing board meeting.
- We will not reveal the details of any governing board vote.

Conflicts of interest

- We will record any pecuniary or other business interest (including those related to people we are connected with) that we have in connection with the governing board's business in the Register of Business Interests, and if any such conflicted matter arises in a meeting we will offer to leave the meeting for the appropriate length of time.

Breach of this code of conduct

- If we believe this code has been breached, we will raise this issue with the chair and the chair will investigate; the governing board will only use suspension/removal as a last resort after seeking to resolve any difficulties or disputes in more constructive ways.
- Should it be the chair that we believe has breached this code, another governor, such as the vice chair will investigate.